



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 -
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Minutes

Village Board

Tuesday, May 19th, 2026, at 5:30 pm

Village Board Room, 30 S. 1st St., Winneconne

Call to Order

Meeting called to order at 5:31pm.

Roll Call: Olson (present), Bouras (present), Stelzner (present), Janikowski (present), Krings (present), Miller (present), Boucher (absent)

Also present were Administrator Fuller and Attorney Chad Wade.

Pledge of Allegiance said in unison.

Regular Business

Motion by Bouras, Second by Krings to approve consent agenda and payment of bills:

- April 30th, 2026, Treasurer's Report/Budget Comparisons
- April 2026, Check Register

Motion passes by roll call vote: Bouras (aye), Stelzner (aye), Janikowski (aye), Krings (aye), Miller (aye), Olson (aye) 6-0-0

Motion by Janikowski, Second by Miller to approve the April 21st, 2026, Village Board meeting minutes as corrected to state "Motion by Bouras, Second by Olson" for RES-2026-001 amendment/resolution

Motion passes by voice vote 6-0-0

Communications

Trustee Janikowski read a letter of appreciation for Lani Stanek, who served for more than forty years on the Parks Committee.

Administrator Fuller read a letter of appreciation for Kim Utschig, who served for three terms on the Planning Commission.

Public Participation

None.

Administrator's Report

- **Business Update**
 - Per Administrator Fuller, he anticipates receiving the annexation petition for the land to the west of the Village for the June Planning Commission

meeting. The completed packet will be returned to the Village and to the Department of Administration.

- **Operations Update**

- The root cause analysis on the water treatment facility event continues.
- Administrator Fuller extended appreciation to all that were involved with the flood remediation event; he noted the Village had a large amount of volunteer support, but not a substantial amount of resident usage, which shows that there may have been limited flooding.

- **Key Meetings & Events**

- The Administrator will attend the County Industrial Board tomorrow; additionally, there are GOEDC meetings upcoming.

- **Finance Update**

- Treasurer Schoenberger provided a brief update on Village financials; per Treasurer Schoenberger, the Village is currently at 35% utilization of the general budget.
- Per Treasurer Schoenberger, the Village has received the 2025 financial audit. The audit is posted on the Village website for easy review for residents.
 - Per Administrator Fuller, this is the best audit the Village has received since working with CLA.
- The Administrator noted that the board workshop slides have been shared online, as well as the goals created by the Board.

President's Report

None.

Committee Reports

Beautification – Per Trustee Stelzner, the group met and discussed multiple items, including the potential to change the ordinance regarding committee membership. The group also discussed responsibility for planting/maintenance of the boat planters. Trustee Stelzner stated she would give a list to the Public Works department of items requested to be completed.

Cemetery – The Cemetery Board met to discuss Memorial Day preparation; Trustee Krings stated that the group discussed cemetery fees but ultimately needed more information to make a decision on any changes.

Fire District – Per Ed Quigley, the Fire Commission meeting was in May, but there was not a quorum; Trustee Bouras was present. Two firefighters passed their certification.

Historic Preservation – Per Trustee Bouras, the group met and discussed the planning of the time capsule celebration; the committee plans to have July 5th as the time capsule event.

Library – Library Board did not meet.

Parks – Per Director Mankiewicz, Phase 1 groundbreaking for the beach house at Marble Park occurred on May 6th. He spoke briefly about the cost anticipated for playground equipment, which is currently lower than originally expected. A goose roundup in accordance with USDA standards will be conducted shortly.

Personnel & Finance – The group discussed monthly financials and the annual board workshop, as well as discussed the proposed public works stipend program; additionally, Treasurer Schoenberger went over budget glide path.

Plan Commission – The Commission did not meet.

Public Safety – Per Chief Sauriol, he spoke to Josh Falk from the DOT as there was some concern regarding the parade permit for Sovereign State Days parade; he noted he will continue working with the DOT, but it appears there will not be issue with obtaining the permit. Traffic patterns from the detour remain consistent. Weed commissioner work has commenced.

Public Works – DPW Mankiewicz extend a thank you to the Fire District, Town of Winneconne and Harters, who donated a dumpster for the event. Public Work is implementing a trial run of software to manage work orders, fleet asset tracking, and a pot whole mapping function; this software, through GPS, gives a real time report of pothole mapping.

SWEMS – The group does not yet have a completion date for the living quarters for the Omro station; SWEMS will have open house for village board members to get an up-close view of operations.

Old Business

None.

New Business

Motion by Bouras, Second by Janikowski to approve RES-2026-005, Preliminary assessment resolution declaring intent to exercise special assessment powers for Grant Street: Tower Drive to 6th Street and Enterprise Road

Motion passes by roll call vote: Bouras (aye), Stelzner (aye), Janikowski (aye), Krings (aye), Miller (aye), Olson (aye) 6-0-0

This resolution authorizes the assessment of the special projects identified within the resolution and serves as the first step in the special assessment process for road improvement projects.

Trustee Janikowski inquired whether Town parcels would have any financial obligation related to the project. Administrator Fuller explained that, because Town property owners are not Village residents, the Village does not have the authority to levy special assessments against those properties.

There is a possible way to recoup the funds if the town properties were to be annexed into the Village. Attorney Wade noted that there is a limited timeframe regarding this matter. He further explained that if the affected properties were annexed into the Village, the Village then could have the authority to retroactively levy special assessments against those properties.

Motion by Krings, Second by Miller to approve the Alcohol licenses as presented for the licensing year July 1, 2026 through June 30, 2027

Motion passes by voice vote 5-0-1 (Janikowski abstain)

Clerk Saray stated that all applicants have satisfactorily completed the application requirement, paid the licensing fees, have been published as a Class 1 Notice and have had successful background checks. Fire/police/building inspectors have not returned any negative comments regarding the issuance.

Motion by Bouras, Second by Krings to approve the Cigarette, Tobacco and E-Vaping licenses as presented for the licensing year July 1, 2026 through June 30, 2027

Motion passes by voice vote 6-0-0

Clerk Saray stated that all applicants have satisfactorily completed the application requirement and have paid the licensing fees.

Motion by Bouras, Second by Krings to approve the Operator licenses as presented

Motion passes by voice vote 6-0-0

Motion by Krings, Second by Bouras to approve a Temporary Class B Picnic License for St. Mary's Parish for June 14th, 2026

Motion passes by voice vote 6-0-0

Motion by Miller, Second by Bouras to appoint the following committee assignments:

- Libby Adkins and Timothy Gillick to the Planning Commission
- David Reetz and Laurie Mueller to the Parks Committee
- Coralee Gulbrandsen to the Zoning Board of Appeals

Motion passes by voice vote 6-0-0

Motion by Janikowski, Second by Krings to table until the next meeting the possible approval of funding for the time capsule not to exceed \$2,000

Motion passes by roll call vote: Bouras (abstain), Stelzner (aye), Janikowski (aye), Krings (aye), Miller (aye), Olson (aye) 5-0-1

Trustee Bouras provided a summary regarding the Historical Preservation event scheduled for June 5, during which a time capsule is proposed to be buried and opened a future date. He stated that there is currently no Village funding allocated for the event and that donations are being requested. Trustee Krings asked about the anticipated costs. Trustee Bouras noted that potential expenses may include a food truck, tent, band, and the cost of the time capsule itself. Trustee Stelzner asked about the size of the time capsule, and Trustee Bouras stated

since no one has yet reached out regarding the time capsule, he is not sure of the size necessary to encompass the materials. It was also noted that a photographer will be contributing photos for inclusion.

Treasurer Schoenberger stated that the expense was not budgeted and was not considered during the last budget process. He further noted that, typically, a budget amendment would be presented for an unexpected expense. Administrator Fuller stated that the suggested process would be for the project expenses to be reviewed by the Personnel and Finance Committee.

Trustee Krings asked how long the event had been known about, noting that there had not yet been any interest expressed. Trustee Bouras stated that the advertisement had been published in the newspaper for approximately three weeks and that he had contacted churches and other groups within the Village.

Trustee Krings asked whether the event would still proceed if the necessary funding was not received. Trustee Bouras indicated that it would. He also stated that the time capsule would be located within a Historical Society building.

Confirm next meeting

Tuesday, June 16th, 2026, 5:30 pm – Village Hall Board Room

Adjourn

Motion by Miller, Second by Krings to adjourn the meeting.

Motion passes by voice vote 6-0-0

Meeting adjourned at 6:11pm